

## Policy and Criteria for Awarding of CPD Points



### 1. Objective:

To assist the Certification Committee of SAFMA to select appropriate education and training programmes and allocate points to same for SAFMA member requirements in terms of the certification process.

To assist training providers to develop training courses aimed at the SAFMA membership that are in line with the Continuing Professional Development requirements.

### 2. Scope of the endorsement procedure:

Training courses, seminars, or any event or intervention where Facilities Management knowledge is disseminated or exchanged.

Only training programmes already endorsed by SAFMA will be deemed to be suitable and points will be allocated according to the length of the programme; on average 1 point per working hour. There will be no additional cost for this service on top of the endorsement fee already paid.

SAFMA members need to provide a certificate of attendance/participation to SAFMA offices in order to claim CPD points.